

November, 2025

Dear Teacher,

At 9:00 AM on Friday, November 21, 2025, the gates of State Fair Park will open for the annual **Holiday Folk Fair *International***, welcoming school children participating in our **Education Day Cultural Awareness Program**. One of your students, who is an active member of an ethnic youth group, has been invited to assist us in making this program a meaningful learning experience in cultural understanding.

Because this event provides both cultural learning and community service opportunities, we respectfully request that this student be excused from school for the day, without the absence being recorded on his/her attendance record.

If you require additional information or have any questions, please feel free to contact us at 414-225-6220.

Respectfully,

Estela Vazquez-Ornelas

Director

Holiday Folk Fair International

evazquez@iivisconsin.org

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Please excuse _____
from school on Friday, November 21, 2025, to participate as an ethnic activities' assistant in the EDUCATION DAY Cultural Awareness Program, at the Holiday Folk Fair *International* sponsored by the International Institute of Wisconsin.

It is my understanding this will not be recorded as an absence on their attendance record as it is considered a work/study learning and community service experience.

Parent Signature _____

Date _____